

CURRICULUM VITAE

ELIZABETH A. RAWL

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| 2011-Present | Office management and bookkeeper for Allen C. Rawl, Inc
Facilitation and bookkeeping for Allen C. Rawl LLC |
| 2006-2010 | Partner, SOS Services, Downsizing, consultant and facilitator
also offering home staging and Interior Design services. |
| 2003-2006 | Planner and facilitator for the Visitor and Volunteer Initiative at
the site of the rehabilitation of the 1895 lumber schooner,
C.A.THAYER, a project of the San Francisco Maritime National
Historic Park
Liaison between the National Park Service and the Building
Contractor in all matters regarding public Visitations to the site.
Facilitator for continuing education for Rangers and Volunteers
regarding the progress of the rehabilitation
To assist the National Park Service Public Relations Officer in
delveloping and co-ordinating special events and to promote
interest in the THAYER rehabilitation project. Contributor of
“items of interest” for media distribution at the Park Service
discretion.
Records minutes of Progress meeting and Pre or Post progress
meetings to serve as a reminder and reference for the performance
of designated actions.
Chief Financial Officer, Allen C. Rawl Inc. |
| 2000-2003 | Supervisor of financial record keeping and reporting for the Los
Angeles Maritime Institute’s Brigantine Boatworks Project
Co-ordinator for the Volunteer Pilot’s (Docent) Training Program
including development of a Pilot Training Manual
Advisor, serving as builder’s liaison to the fundraising chairman |

- 1998-1999 President, Discover Harford County Tourism Commission, Inc., Harford County Maryland. Duties included involvement in all aspects of the Tourism Industry. Position accountable to the Harford County Commissioner and the Governor of the State of Maryland
- 1996-1999 Executive Director, Chesapeake Heritage Conservancy, Inc., a not for profit corporation dedicated to environmental education and estuarine studies on the Chesapeake Bay. Duties included but not limited to the development of educational program content, volunteer co-ordinator, scheduling of daily programs from April 1 through October 30th, public relations, promotions, staff development, crew development, events co-ordinator and fundraising.
- 1996-1998 Manager, Builder's Office, KALMAR NYCKEL Project, Wilmington Delaware. Supervisor and co-ordinator for the Volunteer Docent Program for the Kalmar Nyckel Foundation. Developed Training Manual for Docent Program. Builder's liaison to the Kalmar Nyckel Foundation Planning Committee, Builder's liaison to the Kalmar Nyckel Fundraising and Events Committee
- 1994 Responsible for the financial record keeping and reporting for MARTHA LEWIS, Inc. during the restoration of the Chesapeake Bay Skipjack MARTHA LEWIS.
- 1992-1993 Project Research and Development, company management from Viareggio Italy
- 1988-1990 Manager, Builders office. In charge of financial record keeping, accounts payable, and fiscal reporting for the construction of the 17th century English pinnacle, SUSAN CONSTANT. Builder's liaison to the interpretive staff at Jamestown Settlement
- 1987-present Co-founder and vice-president of Allen C. Rawl, Inc. specializing in wooden ship construction, restoration and research
- Prior Owner, administrator women's retail clothing business, later to serve as administrative director of Macy's By Appointment, a personal shopping service.

References available upon request